Directing Level

Directing a Project

- Project Mandate
- Appoint the Executive & the Project Manager
- Design & appoint the Project Management Team
- Select the project approach and assemble the Project Brief
- Capture previous lessons
- Prepare the outline Business Case
- Plan the initiation stage

Request to initiate the project

- Initiation notification
- Project authorization notification
- Corporate advice and decisions
- Project board request for advice
- Project Manager request for advice
- Closure notification

- Authorize Initiation
- Authorize the project
- Authorize a stage or exception plan
- Give ad hoc direction
- Authorize project closure

Authority to initiate a project — Request to deliver a project — Request to approve next stage plan — Request to approve exception plan — Exception plan request — Stage authorization / Exception plan approved — Project board advice and decisions — New issue — Request for Advice — Exception raised — Premature close — Closure recommendation

Managing Level

Starting Up a Project

Initiating a Project
- Prepare the risk management strategy
- Prepare the quality management strategy
- Prepare the configuration management strategy
- Prepare the communication management strategy
- Setup the project controls
- Create the Project plan
- Refine the business case
- Assemble the project initiation documentation

Managing a Stage Boundary
- Report stage end
- Produce an Exception Plan
- Update the Business Case
- Update the Project Plan
- Plan the next stage

Controlling a Stage
- Capture and examine issues and risks
- Escalate issues and risks
- Report highlights
- Review the stage status
- Take corrective action
- Authorize Work packages
- Review Work Package status
- Receive completed Work Packages

Closing a Project
- Recommend project closure
- Prepare premature closure
- Evaluate the project
- Hand over products
- Prepare planned closure

Stage boundary approaching — Authority to deliver Work Package — Completed Work Package — Project end approaching

Delivering Level

Managing Product Delivery
- Accept a Work Package
- Execute a Work Package
- Deliver a Work Package

PRINCE2
Process Model
Simplified Version

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Core Principles:
1. Continued business justification
2. Learn from experience
3. Defined roles and responsibilities
4. Manage by stages
5. Manage by exception
6. Focus on products
7. Tailor to suit the project environment

Themes:
1. Business Case
2. Organization
3. Quality
4. Plans
5. Risk
6. Change
7. Progress

	Pre Project	Initiating Stage	Stage 1	Stage 2	Stage n	Final Delivery Stage
Directing		DP				
	SP					
Managing		SB	SB	SB	SB	CP
		IP	CS	CS	CS	CS
Delivering			MPD	MPD	MPD	MPD