



### **NOMINAL GROUP TECHNIQUE (NGT) for risk identification.**

The nominal group technique is a decision making method used among groups of many sizes, who want to make their decision quickly, as by a vote, but want everyone's opinions taken into account.

#### **HOW TO DO IT:**

- **IDEA** – for 5-10 minutes delegates each write down their ideas based on the question/questions posed. (e.g What are the potential risks of this project?)
- **ROUND ROBIN** stage – each delegate reads out one of their ideas which they feel will provide the greatest risk to the project first. These are then jotted down onto a larger piece of paper, blackboard or flipchart.
- **CLARIFICATION** – at this stage each idea is discussed more widely and clarified : duplicate ideas are brought together and individual ideas are numbered.
- **VOTING** – from the ideas which are numbered, delegates prioritise them based on an agreed voting system.
- **ACTION** – the group discusses their plan of action, based on the outcome of the vote, with the intent of reaching agreement on how they will deal with the original question.

[www.2020projectmanagement.com](http://www.2020projectmanagement.com)

Tel: +44 1382 730880