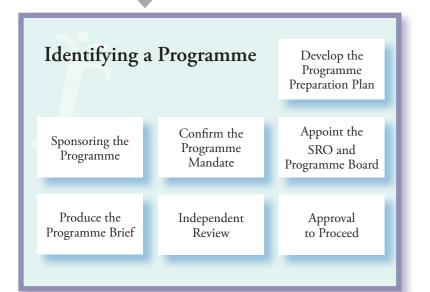
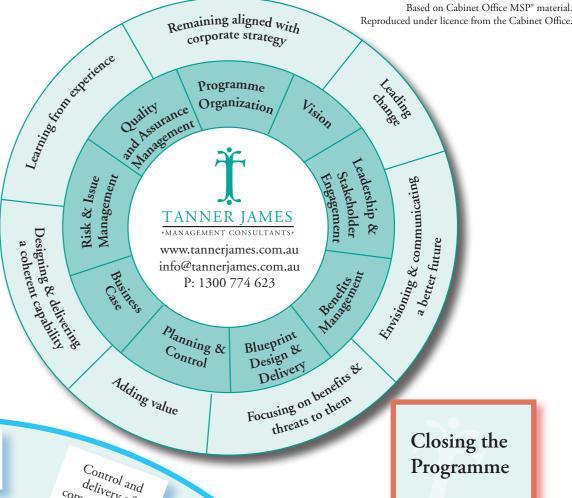
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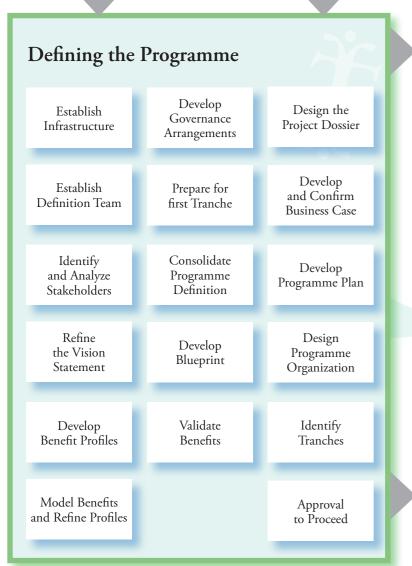
PROCESS MODEL



Staintain Bluepring.

AUTHORIZE DEFINITION

Programme Brief Programme Preparation Plan



information and HHUMHawar integrity **AUTHORIZE PROGRAMME** Monitor, report and control review of tranche Programme Definition Governance Strategies Business Case Organization Structure

Plans

Delivering the Capability Engage Stakeholders Start Projects Align Projects Governance: with Benefits Manage and Control Delivery Realization Align Projects Close with Programme Projects Objectives

Direct

 $P_{I_{OCUI_{IC}}}$

and contracts

work

Manage risks

and issues

Managing the Tranches

Prepare

Next Tranche

Realising the Benefits Manage Pre-Transition Manage Transition Manage Post-Transition

Transition

and Stable

Operations

delivery of

communciations

Undertake Audits and Assurance Reviews

CLOSING THE

PROGRAMME

Programme

Notify Programme is about to close

> Review Programme

Update and finalize programme information

> Feedback to Corporate and Governance

Confirm ongoing support is in place

> Confirm Programme Closure

Disband Programme Org and Functions

MSP® Documents	Approve	Produce	Review	Identify	Define	Manage the Tranche Start	Manage the Tranche End	Deliver Capability	Realize Benefits	Close
Benefit Profiles: Used to define each benefit (and dis-benefit) and provide a detailed understanding of what will be involved and how the benefit will be realized.	SRO	ВСМ	PM		CR*		RU		IM	RU
Benefits Map: Illustrates the sequential relationship between benefits.	SRO	ВСМ	PM		CR*	IM	RU		RU	RU
Benefits Mgt Strategy: Defines the approach to realizing benefits and the framework within which benefits realization will be achieved.	SRO	PM	ВСМ		CR	IM	RU			RU
Benefits Realization Plan: Used to track realisation of benefits across the programme and set review controls.	SRO	PM	ВСМ		CR		RU		IM	RU
Blueprint: Used to maintain focus on delivering the required transformation and business change.	SRO	PM	ВСМ		CR	IM	RU			RU
Business Case: Used to validate the initiation of the programme and the ongoing viability of the programme.	SRO	PM	ВСМ		CR*		RU			RU
Information Mgt Strategy: Describes the measures, systems and techniques that will be used to maintain and control programme information.	SRO	PM	ВСМ		CR	IM	RU			RU
Information Mgt Plan: Sets out the timetable and arrangements for implementing and managing the Information Management Strategy.	SRO	PM	ВСМ		CR	IM	RU			RU
Issue Register: Used to capture and actively manage programme issues.	SRO	PM	ВСМ		CR*	RU	RU	RU	RU	RU
Issue Mgt Strategy: Used to describe the mechanisms and procedures for resolving issues.	SRO	PM	ВСМ		CR	IM	RU			RU
Monitoring and Control Strategy: Defines how the programme will apply internal controls to itself.	SRO	PM	ВСМ		CR	IM	RU			RU
Organization Structure: Description of the management roles, responsibilities and reporting lines in the programme.	SRO	PM	BCM		CR	IM	RU			RU
Programme Brief: Used to assess whether the programme is viable and achievable.	SG	SRO		CR						
Programme Communications Plan: Sets out the timetable and arrangements for implementing and managing the Stakeholder Engagement Strategy.	SRO	PM	ВСМ		CR	IM	RU	IM	IM	RU
Programme Definition Document: A document that is used to consolidate or summarize the information that was used to define the programme.	SRO	PM	ВСМ		CR		RU			RU
Programme Mandate: Used to describe the required outcomes from the programme, based on strategic or policy objectives.	SG			RU						
Programme Plan: Used to control and track the progress and delivery of the programme and resulting outcomes.	SRO	PM	BCM		CR	IM	RU			RU
Programme Preparation Plan: A plan that details how Defining a Programme will be undertaken.	SRO	PM	ВСМ	CR	IM					
Projects Dossier: Provides a list of projects required to deliver the Blueprint, with high-level information and estimates.	SRO	PM	ВСМ		CR	RU	RU	IM		RU
Quality and Assurance Strategy: Used to define and establish the activities for managing quality across the programme.	SRO	PM	ВСМ		CR	IM	RU			RU
Quality and Assurance Plan: Sets out the timetable and arrangements for carrying out the Quality and Assurance Strategy.	SRO	PM	ВСМ		CR	IM	RU			RU
Resource Mgt Strategy: Used to identify how the programme will acquire and manage the resources required to achieve the business change.	SRO	PM	ВСМ		CR	IM	RU			RU
Resource Mgt Plan: Arrangements for implementing the Resource Management Strategy.	SRO	PM	ВСМ		CR	IM	RU			RU
Risk Mgt Strategy: Defines the programme approach to risk management.	SRO	PM	ВСМ		CR	IM	RU			RU
Risk Register: Used to capture and actively manage the risks to the programme.	SRO	PM	ВСМ		CR*	RU	RU	RU	RU	RU
Stakeholder Profiles: Used to record stakeholders analysis information.	SRO	PM	ВСМ		CR	RU	RU	RU	RU	RU
Stakeholder Engagement strategy: Used to define the framework that will enable effective stakeholder engagement and communication.	SRO	PM	ВСМ		CR	IM	RU			RU
Vision Statement: Used to communicate the end goal of the programme; could be seen as providing an external 'artist's impression' of the desired future state.	SG	SRO	ВСМ		CR*					