

**WELCOME TO THE MANAGING SUCCESSFUL PROGRAMMES (MSP™) POSTER  
PACK FROM ASPIRE EUROPE LTD.**

We have included two unique posters summarising the OGC Managing Successful Programmes, 2007 version. These posters have been developed exclusively by the Aspire Europe Ltd consultants who led the authoring team for the 2007 version.

- **A3 Poster** - offers an overview of the MSP™ lifecycle using our own unique imagery.
- **A2 Poster** - illustrates the Big Picture of the MSP™ framework showing how the Governance Themes intervene and support the Transformational Flow, again using our own unique imagery.

The four Aspire Europe Ltd services can help your organisation adopt and leverage the business benefits from the MSP™ methodology.

**Aspire Activate** - our Registered Consultants support the design and implementation of transformation programmes, revitalise those that are becalmed or rescue those heading in the wrong direction. We can offer you a proven methodology based on MSP™ that is ready to be implemented.

**Aspire Accelerate** - interim management resources providing expertise to start, support and deliver your programme.

**Aspire Academy** - our team of experienced trainers enable your staff to attain Best Practice qualifications in programme, change and project management. Our MSP™ 2007 course was the first to be accredited by the APM Group, with a high rating for the additional value that we have built into our material that goes beyond replicating the book.

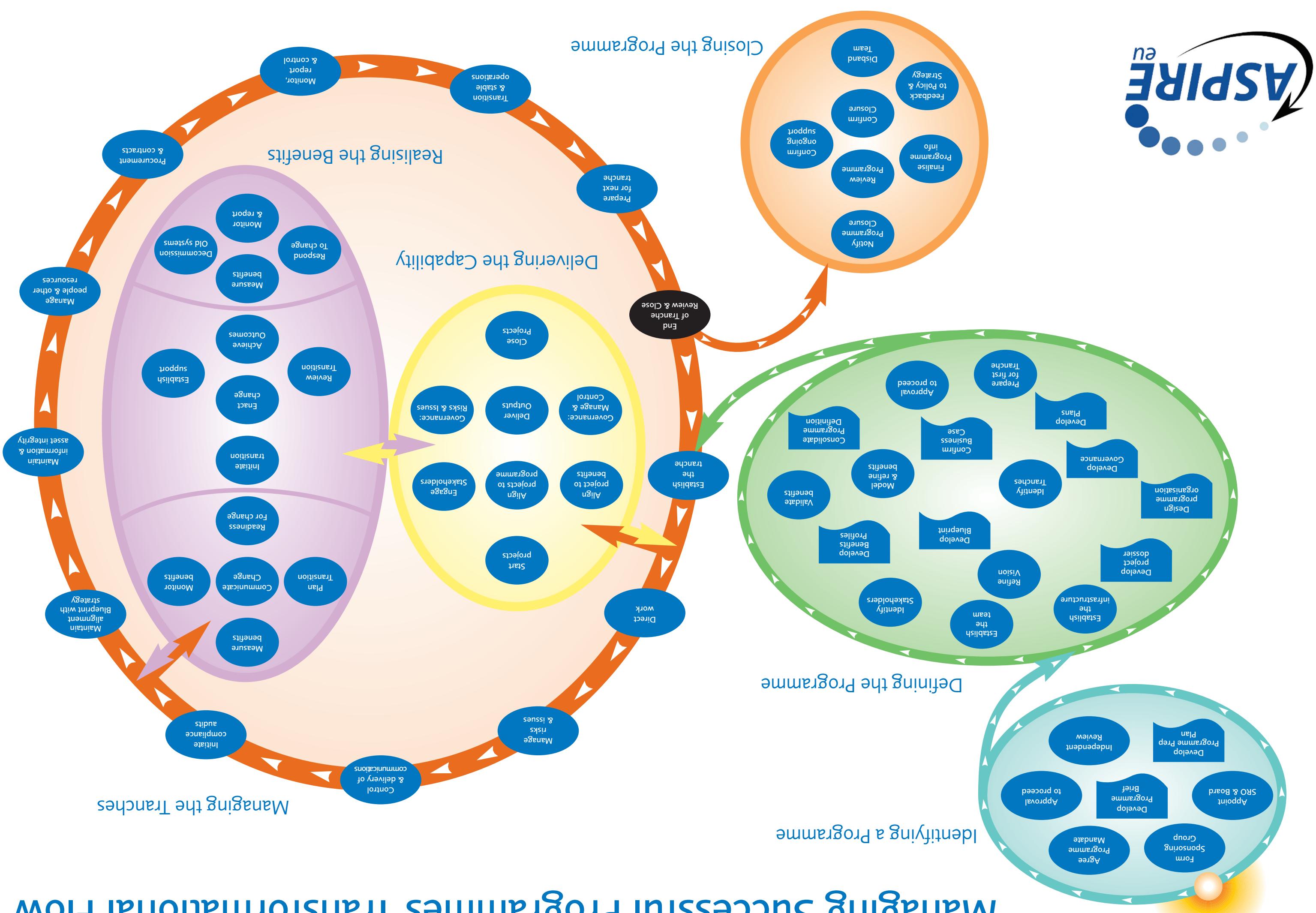
**Aspire Assess** - our Registered Consultants carry out health checks and maturity assessments of organisational performance and capability against internationally recognised standards. They then provide a structured development plan to help improve your overall business performance. Our consultants are leading the refresh of the OGC P3M3 maturity framework in 2008.



## Managing Successful Programmes



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## Managing Successful Programmes Transformational Flow



# MSP - THE BIG PICTURE

This is a crucial tool for understanding the multi-dimensional picture of how the Flow and the Themes interact at the activity level. This checklist illustrates how the Themes offer extensive guidance for many of the activities.

This model illustrates the interactions between the activities in the Transformational Flow and the guidance contained within the Governance Themes which ensures the effective achievement of that activity.

The Aspire Europe Programme Management Methodology provides a toolkit that effectively delivers a programme using the MSP™ Framework. The Method is flexible and adaptable to the needs of individual organisations and programmes.

LEGEND ● Important advice ○ Useful references ● Check for guidance ○ General references only

	1. IDENTIFYING A PROGRAMME	Organisation	Stakeholder	Vision	Benefits	Blueprint	Planning	Bus Case	Risk	Quality
1.1.	Sponsor the Programme	●	○	○	○	○	○	○	●	○
1.2.	Confirm the Programme Mandate	○	○	●	●	●	○	●	●	○
1.3.	Appointing the SRO and the Programme Board	●	●	○	○	○	○	●	●	○
1.4.	Produce the Programme Brief	○	●	●	●	●	●	●	●	○
1.5.	Develop the Programme Preparation Plan	●	○	○	○	○	○	●	●	○
1.6.	Review of Programme Brief and Programme Preparation Plan	●	●	○	○	●	○	●	●	●
1.7.	Approval to proceed with Define	●	●	●	●	○	○	●	●	○
	2. DEFINING A PROGRAMME	Organisation	Stakeholder	Vision	Benefits	Blueprint	Planning	Bus Case	Risk	Quality
2.1.	Establish the infrastructure	○	○	○	○	○	●	●	●	●
2.2.	Establish the team to define the programme	●	●	○	○	○	●	●	○	○
2.3.	Identify the stakeholders	○	●	●	●	●	○	○	○	○
2.4.	Refine the Vision	○	●	●	●	●	○	○	●	○
2.5.	Develop the Blueprint	○	●	●	●	●	●	●	●	○
2.6.	Develop the Benefit Profiles	●	●	●	●	●	●	●	●	○
2.7.	Model the benefits and refine the profiles	○	●	○	●	●	●	●	●	○
2.8.	Validate the benefits	○	○	○	●	○	○	○	○	○
2.9.	Design the Project Dossier	●	●	●	●	●	●	●	●	○
2.10.	Identify the Tranches	○	●	●	●	●	●	●	●	○
2.11.	Design the programme organisation	●	●	○	●	●	●	●	●	●
2.12.	Develop the governance arrangements	●	●	○	●	●	●	●	●	●
2.13.	Develop the Programme Plan	○	●	●	●	●	●	●	●	○
2.14.	Consolidate the Programme Definition Document	○	●	●	●	●	●	●	●	○
2.15.	Develop and confirm the programme Business Case	○	○	●	●	●	●	●	●	○
2.16.	Prepare for the first tranche	○	●	●	●	●	●	●	●	○
2.17.	Approval to proceed	●	●	●	●	●	●	●	●	●
	3. MANAGING A TRANCHE	Organisation	Stakeholder	Vision	Benefits	Blueprint	Planning	Bus Case	Risk	Quality
3.1.	Establish the Tranche	●	●	○	●	●	●	●	●	●
3.2.	Direct work	○	●	○	●	●	●	●	●	○
3.3.	Manage risk and issues	●	●	○	●	●	●	●	●	○
3.4.	Control and delivery of communications	●	●	●	●	●	●	●	●	○
3.5.	Initiate compliance audits	●	○	○	○	○	●	●	○	●
3.6.	Maintain alignment Blueprint with strategy	●	●	●	●	●	●	●	●	○
3.7.	Maintain information and asset integrity	●	○	○	○	○	○	●	○	●
3.8.	Manage people and other resources	○	●	○	○	○	●	●	●	●
3.9.	Procurement and contracts	●	○	○	○	○	●	●	●	●
3.10.	Monitor, report and control	○	●	●	●	●	●	●	●	●
3.11.	Transition and stable operations	●	●	●	●	●	●	●	●	●
3.12.	Prepare for next Tranche	●	●	●	●	●	●	●	●	●
3.13.	End of Tranche review and Close	○	●	●	●	●	●	●	●	●
	4. DELIVERING THE CAPABILITY	Organisation	Stakeholder	Vision	Benefits	Blueprint	Planning	Bus Case	Risk	Quality
4.1.	Start up projects	●	●	○	●	●	●	●	●	○
4.2.	Engage Stakeholders	○	●	●	○	●	●	●	●	○
4.3.	Align projects with benefits realisation	○	○	○	●	●	●	●	●	○
4.4.	Align projects with programme objectives	○	●	●	○	●	●	●	●	○
4.5.	Governance, manage and control delivery	○	○	○	○	○	●	●	●	○
4.5.2	Monitor and control progress	○	○	○	●	●	●	●	●	●
4.5.3	Manage risks and control issues	○	○	○	●	●	●	●	●	●
4.6.	Close projects	○	○	○	●	●	●	●	●	●
	5. REALISING THE BENEFITS	Organisation	Stakeholder	Vision	Benefits	Blueprint	Planning	Bus Case	Risk	Quality
5.1.	<b>Manage Pre Transition</b>									
5.1.1	Establish benefits monitoring	●	●	○	●	●	●	●	●	●
5.1.2	Monitor benefits realization	○	●	○	●	●	●	●	●	○
5.1.3	Plan transition	○	●	●	●	●	●	●	●	○
5.1.4	Communicate change	○	●	●	●	●	●	●	●	○
5.1.5	Assess readiness to change	○	●	○	●	●	●	●	●	○
5.2.	<b>Manage Transition</b>									
5.2.2	Initiate transition	●	●	●	●	●	●	●	●	○
5.2.3	Establish support arrangements	●	●	●	●	●	●	●	●	○
5.2.4	Enact transition	○	●	●	●	●	●	●	●	○
5.2.5	Review transition	○	●	●	●	●	●	●	●	●
5.2.6	Manage outcome achievement	○	●	○	●	●	●	●	●	○
5.3.	<b>Manage Post Transition</b>									
5.3.2	Measure benefits	○	●	○	●	●	●	●	●	●
5.3.3	Decommission old systems	○	●	○	●	●	●	●	●	●
5.3.4	Respond to changing requirements	○	●	○	●	●	●	●	●	●
5.3.5	Monitor and report benefits realisation	○	●	○	●	●	●	●	●	●
	6. CLOSING THE PROGRAMME	Organisation	Stakeholder	Vision	Benefits	Blueprint	Planning	Bus Case	Risk	Quality
6.1.	Notify the programme is about to close	●	●	○	●	●	●	●	●	●
6.2.	Review the programme	●	●	●	●	●	●	●	●	●
6.3.	Update and finalise the programme information	●	●	○	●	●	●	●	●	●
6.4.	Feedback to policy and strategy	●	●	○	●	●	●	●	●	●
6.5.	Confirm ongoing support is in place	●	●	○	●	●	●	●	●	●
6.6.	Confirm programme closure	●	●	○	●	●	●	●	●	●
6.7.	Disband programme management team and supporting functions	●	●	○	○	○	○	●	●	●