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| [Type the company name] |
| Risk and Issue Management Strategy |
| [Type name of programme/project] |

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# Programme/Project ID

*Insert the programme/project ID*

# Processes, Standards and Definitions

*Set out the processes, standards and definitions that will apply to this programme/project ID. Reference any external or existing corporate standards for risk and issues management*

# Roles and Responsibilities

*Describe the roles and responsibilities that will be established to identify, capture, manage and assess risks and issues in the programme, including measurement and analysis*

# Methods, Techniques and Tools

* 1. **Risk**

*Describe the specific risk management methods, techniques and tools that will be used by the programme/project, including for both threats and opportunities to identify, capture, manage and resolve risks. Include details of the scales and calculations to be used for assessing risks, estimated probability and impact, expected value and proximity.*

* 1. **Issues and Change Control**

*Describe the specific issue management and change control methods, techniques and tools that will be used by the programme/project, including identifying, capture, management and resolution of issues. Include details of the scales and calculations to be used for assessing issues, estimated impact and likely severity.*

# Risk Response Categories

*Describe the specific risk response categories (e.g. accept, reduce, transfer, share, avoid) that will be used to address identified threats and opportunities in the programme/project.*

# Risk and Issues Recording

*Define or reference any standard templates to be used such as the Risk register, Issues Log and Change Log.*

# Change Control

*Define the change control procedures to be applied during the programme/project*

# Reporting and Indicators

*Define the reports that will be required and any early warning indicators that must be used by the programme/project*

# Escalation

*Set out the criteria and procedure for handling escalations of risks and issues between operations, project, programme and corporate levels for the programme/projec*

# Reviews and Assessments

*Indicate the timing and frequency of risk and issue management activities during the programme/project, including updates, reviews.*

# APPENDIX: Risk Register Template

# APPENDIX: Issues Log Template

# APPENDIX: Change Control Log Template