Click here and type Project Name

Outline Plan

# Purpose of this document

* To outline the proposed project management approach for the whole project.
* To provide management with preliminary estimates of the financial and resource implications of the proposed project as a whole.
* To provide a basis for agreement of timescales for the project.
* To define the high-level acceptance criteria for the proposed deliverables
* To identify any particular facilities which the Solution Development Team(s) will require (e.g. clean rooms, collocation, video-conference facilities).
* To outline the approaches to configuration management, change control, reviews and risk management.
* For the Foundations phase, to define in detail:
	+ The objectives for the phase
	+ The project organisation, roles and responsibilities
	+ The approach to delivering the Foundations products
	+ Key activities to be carried out
	+ The likely timescale for the phase
	+ Any constraints assumptions and risks that may impact the scope, timeliness or quality of the Foundations work

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| Workflow |
| Produced by: |
|  |
| Reviewed by: |
|  |
| Approved / Accepted by: |
| [Name] | date | BV | [Name]  | date | PM |
| [Name]  | date | TC | [Name]  | date | BA |
| [Name] | date | BS | [Name]  | date |  |
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# Table of Contents

1. Purpose of this document 1

2. Workflow 2

3. Revision History 2

4. Table of Contents 3

5. Outline Plan 4

5.1 Project Management Approach 4

5.2 Resources 4

5.3 Environment - Facilities and Tools 4

5.4 Governance 4

5.5 Project Control 4

5.6 Project Control Risks 4

5.7 Deployment Issues 4

5.8 Schedule 4

5.9 Foundation Phase Plan 4

5.9.1 Objectives 4

5.9.2 Organisation 4

5.9.3 Delivery Approach 4

5.9.4 Schedule 4

5.9.5 Constraints, Risks and Assumptions 4

*6.* Appendix A - AgilePM Project Approach Questionnaire (PAQ) 5

# Outline Plan

## Project Management Approach

## Resources

## Environment - Facilities and Tools

## Governance

## Project Control

## Project Control Risks

## Deployment Issues

## Schedule

## Foundation Phase Plan

### Objectives

### Organisation

### Delivery Approach

### Schedule

### Constraints, Risks and Assumptions

# Appendix A - AgilePM Project Approach Questionnaire (PAQ)